



PISTOL AUSTRALIA INC.

AUSTRALIAN REPRESENTATIVE TEAMS POLICY (ATS004) as amended 18 November 2023

Pistol Australia (PA) is fully committed to fielding teams to represent Australia at international competition each year, in support of the ongoing future of target pistol shooting in Australia.

Team members will be selected to represent Australia at international competition in accordance with the relevant Australian Team Selection Criteria i.e., following the conclusion of the team selection period and based on merit ranking. Approval of teams selected to represent Australia at international competition will be ratified by the PA Management Committee.

1. Athlete's Responsibilities

Each team member offered a position to represent Australia at international competition is required to:

- a. provide written advice of his/her acceptance of a position on the team within fourteen (14) days of the date of the PA letter of offer.
- b. provide completed, signed and dated PA "Team Membership Agreement" within fourteen (14) days of the date of the letter of offer.
- c. submit to PA and the PA Team Manager the following information in a timely manner:
 - i. Clear copy of front page of team member's passport as required by airline.
 - ii. Particulars of sports equipment that they will be taking to the competition as required by the airline including:
 - Number of firearms to be carried.
 - Make, model and serial number of each firearm.
 - Weight of ammunition they intend to carry.
 - Dimensions of gun case.
 - iii. Completed competition entry form.
 - iv. All other documentation as required by PA relative to the respective competition.
- d. Wear as a minimum the team uniform supplied in clause 4 (a) below at all competition and official functions as required or directed.
- e. Obtain police checks as and when required.
- f. Provide travel requests as per clause 3 (a) below to the PA Sports Administrator as soon as those details are known.
- g. Travel as per clause 3 (a) below and wear as a minimum the PA Polo Shirt on all travel. The athlete and team members may wear the PA Polo Shirt and appropriate casual clothing for international travel.
- h. Excess baggage arrangements as required.
- i. Submit a competitor feedback report within two (2) weeks of the competition to the PA Sports Administrator.

2. Team Manager's Responsibilities

The appointed Team Manager will assist the team prior to and during the competition by:

- a. Attending to all firearms import and export permits as required by the Australian Customs Service, the Department of Defence, relevant State / Territory Firearms Registry and that of relevant authorities of the respective overseas destinations(s).
- b. Liaise with PA in regard to all travel arrangements noting clause 3 (a) below.
- c. Ensure the baggage of athletes is kept within an allowable limit, unless in the case an athlete is representing in more than one team there will be a necessity of additional baggage.



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- d. Determine the most appropriate method of transporting trophies (within existing baggage weight limits or extra bags) and then get prior approval by PA.
- e. Perform other duties as detailed in the Team Manager Policy.

3. PA Responsibilities

PA will make all arrangements including:

- a. Airfares to and from the respective overseas competition destination arriving at a time as agreed to by the athletes and the PA Management Committee which provides the best opportunity for the athlete to perform at his/her best before the first practice day of competition. The travel itinerary for each person must be designed to get the best possible results for the athlete in competition. **ALL** air travel **MUST** be booked through the PA Office and the PA Corporate Account.
- b. Using Qantas and their World-wide partners as the preferred airline where available and practicable. If Qantas does not supply service to the location or is not appropriate within budgetary limitations, then the next most appropriate airline is to be sourced.
- c. Ground transport, which includes relevant hire car for the team's use.
- d. Accommodation booked on the basis of 1 (one) team member per room for the required nights unless otherwise agreed to by PA.
- e. Insurance covering the dates as per travel arrangements made by PA.
- f. Supply of team uniforms.
- g. Fund costs as follows:
 - i. Economy class airfares.
 - ii. Police checks.
 - iii. Transit permits.
 - iv. Competition entry fees.
 - v. Presentation dinner charges.
 - vi. Ground transport.
 - vii. Accommodation including breakfast.
 - viii. Insurance.
 - ix. Uniforms as per the Team Dress Code.
 - x. PA will where possible arrange for pre-purchase of appropriate extra luggage when advised by team members prior to the trip. PA will also consider funding emergency extra luggage as applicable and with prior approval. All other excess luggage will be at the cost of the individual.
 - xi. PA will attempt, if possible, to accommodate, in its arrangements made for team members and/or team managers, any family and/or friends of team members and/or team managers who choose to travel at the same time as the team/team members. This is not guaranteed but will be done where feasible. The costs incurred will be payable by the family and/or friends of the team members within 14 days of PA incurring the costs.



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4. Team Dress Code

- a. Sports uniform supplied upon initial selection into a PA Team:
 - i. Track suit (jacket & pants) – replaced every two years.
 - ii. Polo Shirts x 3 – issued annually.
 - iii. Competition Vests x 2 – issued as needed.
 - iv. Cap – issued annually.
- b. Formal Uniform (supplied by PA upon initial selection and replaced as agreed to from time to time)
 - Blazer (males & females)

All correspondence to:

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